

# LEARN HOW TO NAVIGATE THE ONLINE PLANROOM



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- How to maintain your membership account
  - How to set search filters for trade related projects
  - How to track projects – with or without email
  - How to find Low Bids and Contract Awards
  - How to use your personalized Calendar
- and MUCH MORE!

\*Membership accounts must be maintained by your company administrator.

**Seating is Limited so Sign Up for this FREE Course Today!**

## January 23, 2019 12:00 - 1:30

Builders & Contractors Exchange - 1118 Azalea Garden Road - Norfolk, VA

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Company: \_\_\_\_\_

Student(s): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

**Lunch is on us!**

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